



# 2019 Special Events Food Vendor Form

**Must be completed by individual vendor and returned to Chatham-Kent public health at least 30 days before the event**

## Vendor Information

Name of Event: \_\_\_\_\_ (if attending multiple events please attach list)

Event Dates: \_\_\_\_\_ Set up Date & Time: \_\_\_\_\_

Event Location: \_\_\_\_\_

Name of Vendor/Booth: \_\_\_\_\_ Certified Food Handler: Yes  No  (attach copy)

Contact Person \_\_\_\_\_ Contact Phone Number \_\_\_\_\_

Email Address: \_\_\_\_\_

Contact Address: \_\_\_\_\_

Unit #                      Street                                      City/Province                                      Postal Code

## Food Information

Menu Items: \_\_\_\_\_

Food Suppliers: \_\_\_\_\_

Food Preparation Location: On-site  Restaurant  Inspected Facility  Other: \_\_\_\_\_

Method of Transporting Food: Coolers with Ice  Insulated Container  Refrigerated Unit  Other \_\_\_\_\_

## Booth Site

Tent  Mobile Unit/Cart  Existing Kitchen  Other  \_\_\_\_\_

Water Source \_\_\_\_\_ Hot Water: Yes  No  Cold Water Yes  No

Handwashing: Coffee Urn  Camp Jug  Container with Spigot  Portable Hand Sink

Waste Water Disposal Site: On-site  Off-site  Method \_\_\_\_\_

Dishwashing: On-site: If yes, how many sinks?: \_\_\_\_\_ If no, location: \_\_\_\_\_

Cold Holding: Yes  No  Method: \_\_\_\_\_

Hot Holding: Yes  No  Method: \_\_\_\_\_

Floor Covering Yes  No  Material \_\_\_\_\_ (Note: if flooring is required, it must be raised)

Garbage Disposal: On-site  Off-site  Method \_\_\_\_\_

Grease Disposal: On-site  Off-site  Method: \_\_\_\_\_

Reminder, please make sure you have or have done the following items:

Probe Thermometer	<input type="checkbox"/>	Pump Liquid Soap	<input type="checkbox"/>
Storage Thermometer	<input type="checkbox"/>	Paper Towels in a dispenser	<input type="checkbox"/>
Approved Sanitizer e.g. bleach/quat)	<input type="checkbox"/>	Sanitizer Strips	<input type="checkbox"/>
Reviewed Food Vendor Package	<input type="checkbox"/>		

### PLEASE NOTE THE FOLLOWING

- Section 16(2) of Ontario Health Protection and Promotion Act, R.S.O. 1990, C. H.7 requires that every person who intends to commence to operate a food premise shall give notice of his/her intention to the Medical Officer of Health of the health unit in which the food premise will be located.
- The personal information on this form is collected under the authority of The Health Protection and Promotion Act, R.S.O. 1990, C. H.7. It will be used for ownership identification and enforcement of the Act and the applicable Regulations under the Act. Contact Environmental Health at 519.355.1071 ext. 2902 if you have further questions. Copies of the Act and the Regulations are also available at [www.ontario.ca/laws](http://www.ontario.ca/laws).